

Harm Reduction Supply Order Form

Email to harmreduction@bccdc.ca (preferred) / fax 604-707-2516 (alternative)

Orders are processed weekly and are due **end-of-day Monday** for that week



Site ID #:	Date submitted:
Site name:	Delivery days/times:
Street address:	Contact name:
City/town: Postal code:	Contact email:
Site phone #:	Contact phone #:

Safer sex		Unit	Quantity
Condoms	Lubricated	1,008/case	cases
	Non-lubricated	144/bag	bags
	Flavoured	144/bag	bags
	Insertive/internal	100/box	boxes
Lube (3 mL packet)		1,152/case	cases
General safer use			
Alcohol swabs		200/box (20 boxes/case)	boxes
Water vials (3 mL)		1,000/case	cases
Straws (biodegradable paper)	Blue	250/bag	bags
	Green	250/bag	bags
	Orange	250/bag	bags
	Yellow	250/bag	bags
Safer injection			
Syringe with needle attached	1cc	100/box (5 boxes/case)	boxes
	0.5cc	100/box	boxes
Syringe without needle	3cc	200/box	boxes
	5cc	125/box	boxes
Needle only (for 3cc or 5cc syringe)	18g x 1.5"	100/box	boxes
	22g x 1"	100/box	boxes
	22g x 1.5"	100/box	boxes
	25g x 5/8"	100/box	boxes
	25g x 1"	100/box	boxes
	26g x 0.5"	100/box	boxes
	27g x 0.5"	100/box	boxes
Sterifilt Fast Filters (large)		100/box	boxes
Vit C/Ascorbic Acid (100 mg)		1,000/case	cases
Cookers (Stericups) with filter		1,000/case	cases
Tourniquets		100/box	boxes
Sharps container	1L/1 quart	60/case	cases
	mini (holds less than 10 needles)	100/case	cases
Safer inhalation			
Vinyl tubing (mouthpiece)	Small diameter*	1 roll	rolls
	Medium diameter* (for 8mm glass)	1 roll	rolls
	Large diameter* (for 10mm glass, bowls)	1 roll	rolls
Cutter for vinyl tubing		1 cutter	cutters
Brass screens (pack of 10)		200 packs/bag	bags
Push sticks (wood)		144/pack	packs
Tube glass (straight)	8mm diameter	2,540/case	cases
	10mm diameter	1,600/case	cases
Bowl/bubble pipes		432/case	cases
Foil sheets (pre-cut 5"x7")		500/pack (12 packs/case)	packs

Harm Reduction Site registration

If you'd like to register your site for ordering and distributing harm reduction supplies, please contact the relevant health authority representative/harm reduction coordinator listed at the URL below. Sites must be approved by their health authority.

<https://towardtheheart.com/resource/regional-harm-reduction-coordinator-contacts/open>

Notes for registered sites

- Please inform BCCDC and your health authority representative of any changes to your site or contact information.
- Please inform BCCDC and your health authority representative if you anticipate or are experiencing a substantial increase in ordering volumes. We will review your site order history/frequency of orders to help us allocate supplies to support the increased needs.
- For more information on how to use supplies and what supplies look like, please visit: <https://towardtheheart.com/safer-use>
- Where possible, supplies are provided in accordance with the Best Practice Recommendations for Canadian Harm Reduction Programs. Please see: <http://www.bccdc.ca/health-professionals/clinical-resources/harm-reduction>
- Quantities you receive may have been adjusted to support equitable distribution of supplies across the province (we will notify sites of any changes to their order).
- Sites will be notified if there are any substitute products in their order.

Placing an order

- Complete the order form and email to harmreduction@bccdc.ca (or fax to 604-707-2516). Please include your site name and ID in the subject of the email.
- The deadline for submitting orders is **end-of-day Monday (end-of-day Friday when there is a holiday Monday)**; orders received after that will be processed the following week. However, if your site is urgently low on supplies, please contact us.
- We recommend that remote sites and sites serving a smaller population of clients order in bulk (e.g., every 3 months). For sites that serve a high volume of clients, we recommend placing more frequent orders.
- Deliveries may take up to 10 business days from the date that orders are processed.

Receiving an order

- When your shipment arrives, please use the order form you submitted to check that you've received the correct items in the correct quantities and notify us if you haven't. Please also confirm that the supplies have reached you in good condition. If you have any questions or concerns, please email harmreduction@bccdc.ca.
- Use older supplies first. Remember: **First In, First Out (FIFO)**.
- Please check the contact information for your site on the packing slip. If any information is incorrect and needs updating, please email us to correct it.

*Dimensions for Vinyl Tubing

- Small Diameter: 1/4" x 3/8"
- Medium Diameter: 5/16" x 7/16"
- Large Diameter: 3/8" x 1/2"